

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF NEVADA
COPY AND FEE REQUIREMENT**

EFFECTIVE JUNE 1, 2004

ELECTRONIC FILING COPY REQUIREMENT

Administrative Order #02-1

Filing Users shall provide paper courtesy copies for chambers of all motions, oppositions, replies, and memorandum of law together with all exhibits and attachments which have been submitted in electronic form on the System until further notice of the Court.

Bankruptcy Court Miscellaneous Fee Schedule - effective July 1, 2001

The following fees are to be charged for services to be performed by clerks of the bankruptcy courts. No fees are to be charged for services rendered on behalf of the United States, with the exception of reproducing records, reproducing recordings of proceedings and record searches. No fees under this schedule shall be charged to federal agencies or programs which are funded from judiciary appropriations, including, but not limited to, agencies, organizations, and individuals providing services authorized by the Criminal Justice Act, 18 U.S.C. § 3006A.

(The copy requirement numbers in this list includes the copy to be returned to the filing party. See Local Rules 1002 (a) (3) and 7010 (c) (3)) - The IRS has access to documents through the internet, so a copy is not required to be forwarded.

TYPE OF DOCUMENT	LAS VEGAS	RENO	Electronically Filed - copy to be provided to chambers
ADVERSARY			
Complaint - \$150.00	Original + 2	Original + 2	1 copy
Blue Cover Sheet	Original	Original + 1	1 copy
Summons - Filing party to attach a copy of adversary complaint packet to their copy.	(Issued)Original + 3	(Issued)Original + 3	n/a

TYPE OF DOCUMENT	LAS VEGAS	RENO	Electronically Filed - copy to be provided to chambers
AFFIDAVIT OF SERVICE	Original + 2	Original + 2	1 copy, if hearing required
AMENDMENT - \$26.00 When amending schedules, list of creditors, matrix or mailing lists *Electronically filed - WILL BE charged - A.O. reversed previous memorandum*	Ch 7 Original + 3 Ch 11 Original 7 Ch 13/12 Original + 2	Original + 3 or 4	n/a
APPEAL - \$255.00			
Notice	Original + 4 and copies for each party listed	Original + 4 and copies for each party listed	n/a
Designation of Contents	Original + 3	Original + 3	n/a
Statement of Issues	Original + 3	Original + 3	n/a
Cross Appeal \$255.00	Original + 4 and copies for each party listed	Original + 4 and copies for each party listed	n/a
BIFURCATION/ DECONSOLIDATION Chapter 7 or 13 \$155.00	Original + 2	Original + 2	1 copy , if hearing required
Chapter 11 \$800.00	Original + 2	Original + 2	1 copy
CERTIFICATE OF MAILING Most Documents	Original + 2	Original + 2	1 copy, if hearing required
Discharge	Original + 2	Original + 1	n/a
341	Original + 2	Original + 3	n/a
CERTIFICATION OF DOCUMENT \$9.00 - Plus copies			
CONVERSION - Paid when filing the motion of notice.			

TYPE OF DOCUMENT	LAS VEGAS	RENO	Electronically Filed - copy to be provided to chambers
From Ch 13 or Ch 11 to Ch 7 - <i>\$15.00</i>			1 copy, if hearing required
From Ch 7 or Ch 13 to Ch 11 - <i>\$645.00</i>			1 copy if hearing required
COPIES - <i>\$.50</i> a page - <i>\$.10</i> a page for items printed from the public access terminals			
CHAPTER 11 - SPECIFICALLY			
Ballot Summary	Original + 2	Original + 2	1 copy
Disclosure Statement	Original + 3	Original + 3	1 copy
Monthly Operating Report	Original + 3	Original + 2	n/a
Plan of Reorganization	Original + 3	Original + 3	1 copy
CHAPTER 13 - SPECIFICALLY			
Plan	Original + 2 or 3	Original + 3 or 4	n/a
EXEMPLIFICATION - <i>\$18.00</i>			
JUDGMENT	See order requirements	See order requirements	n/a
Out of State - <i>\$39.00</i>	Original + 1	Original + 1	n/a
MOTIONS			
Abandonment of property - <i>\$150.00</i> (Exception filed by trustee & debtor in possession - Ch 11)	Original + 2	Original + 2	1 copy, if hearing required
Applications	Original + 2	Original + 2	1 copy
Lift Automatic Stay - <i>\$150.00</i>	Original + 2	Original + 2	1 copy
Reopen Ch 7 or Ch 13 - <i>\$155.00</i>	Original + 2	Original + 2	1 copy
Reopen Ch 9 - <i>\$800.00</i>	Original +2	Original + 2	1 copy

TYPE OF DOCUMENT	LAS VEGAS	RENO	Electronically Filed - copy to be provided to chambers
Reopen Ch 11 - <i>\$800.00</i>	Original + 2	Original + 2	1 copy
Reopen Ch 12 - <i>\$200.00</i>	Original + 2	Original + 2	1 copy
Withdrawal of Reference - <i>\$150.00</i>	Original + 2	Original + 2	1 copy
NOTICE OF HEARING	Original + 2	Original + 2	1 copy
Chapter 13 Plan	Original + 2	Original + 3 w/ copy of Plan <u>attached to each.</u>	n/a
NOTICE OF ENTRY OF ORDER	Original + 2	Original + 2	n/a
NOTICE OF REMOVAL - <i>\$150.00</i> See adversary proceeding			
OBJECTION OR OPPOSITION	Original + 2	Original + 2	1 copy
ORDER			
Chapter 7 & 11	Original + 3	Original + 3	n/a
Chapter 13	Original + 3	Original + 3	n/a
Shortening Time - Must have attorney information sheet	Original + 3	Original + 3	n/a
PETITION			
Chapter 7 - <i>\$209.00</i>	Original + 3	Original + 3	n/a
Chapter 9 - <i>\$839.00</i>	Original + 4	Original + 4	n/a
Chapter 11 - <i>\$839.00</i>	Original + 6	Original + 6	n/a
Chapter 12 - <i>\$239.00</i>	Original + 2	Original + 2	n/a
Chapter 13 - <i>\$194.00</i>	Original + 2	Original + 2	n/a

TYPE OF DOCUMENT	LAS VEGAS	RENO	Electronically Filed - copy to be provided to chambers
Section 304/Ancillary - \$839.00	Original + 2	Original + 2	n/a
Railroad - \$1,039.00	Original + 4	Original + 4	n/a
Mailing matrix - see petitions			
Involuntary - see petitions			
PROOF OF CLAIM			
Chapter 7 and 11	Original + 1	Original + 1	n/a
Chapter 12 and 13	Original + 2	Original + 2	n/a
REAFFIRMATION AGREEMENTS	Original + 2	Original + 2	1 copy, if hearing required
REGISTRATION OF OUT OF STATE JUDGMENTS - \$39.00	Original + 1	Original + 1	n/a
REQUEST FOR SPECIAL NOTICE	Original + 1	Original + 1	n/a
RETRIEVAL OF ARCHIVED FILE - \$45.00			
STATEMENTS	Filed after the filing of a new petition		n/a
SERVICE CHARGE - returned checks - \$45.00			
SEARCH FEE - \$26.00			
SUBPOENA - Not Filed with the Clerk's Office			
TAPE/CD DUPLICATION CHARGE - \$26.00			
TRANSFER OF CLAIM	Original + 1	Original + 1	n/a
VERIFIED PETITION - \$175.00	Original + 1	Original + 1	n/a
Designation of local counsel	Original + 1	Original + 1	n/a